

# Welcome to Bella School of Dance at St. Stephen's Church!

**Mailing Address:** P.O. Box 333 • Sewickley, PA 15143

**Sewickley Location:** 2<sup>nd</sup> floor of the Henning House • St. Stephen's Church • 405 Frederick Ave.

Anna Kate Melani, Owner  
Abbey Dean  
Sarah Grand  
Shauna McMillan  
Ida Reilsono  
Anna Faith Murray

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## CALENDAR:

First Day of Class: Thursday, September 7  
Costume Deposit Due: By October 15  
Light Up Night: Friday, December 1; classes and times TBA  
Annual Christmas Party: Monday, December 11; 5:45-7:30 pm  
Final Costume Due: By Thursday, January 4  
Recital: Rehearsal June 7 times TBA; Recital June 8, 3 pm

## NO CLASS:

Halloween: Tuesday, October 31  
Thanksgiving Break: Wednesday, November 22-Thursday November 23  
Christmas Break: Tuesday, December 12-Monday, January 1  
Presidents Day: Monday, February 19  
Easter Break: Tuesday, March 26-Monday, April 1  
Memorial Day: Monday, May 27

## Tuition and Registration

TUITION IS PAID FOR 9 MONTHS (SEPT-MAY)

<b>MONDAY</b>	<b>Class</b>	<b>Age</b>	<b>Teacher</b>
4:15-5:00	Ballet 2B	8-9 yrs old	Anna Kate Melani
5:00-5:25	Jazz 2B	8-9 yrs old	Anna Kate Melani
5:25-5:45	Tap 2B	8-9 yrs old	Anna Kate Melani
5:45-6:30	Ballet 2C	10-12 yrs old	Anna Kate Melani
6:30-7:00	Jazz 2C	10-12 yrs old	Sarah Grand
7:00-7:30	Tap 2C	10-12 yrs old	Sarah Grand
7:40-8:25	Jazz 3B	Upon placement	Shauna McMillan
8:25-8:55	Tap 3B	Upon placement	Shauna McMillan
<b>TUESDAY</b>			
4:30-5:15	Ballet 3A	11-13 yrs old	Anna Kate Melani
5:15-5:45	Hip Hop 2A/B	7-9 yrs old	Anna Kate Melani (FULL)
5:15-5:45	Jazz 3A	11-13 yrs old	Shauna McMillan
5:45-6:15	Tap 3A	11-13 yrs old	Shauna McMillan
6:15-6:45	Pointe	Upon placement	Shauna McMillan
6:45-7:45	Ballet Conditioning 3B/4	Upon placement	Shauna McMillan
7:45-8:30	Jazz 4	Upon placement	Shauna McMillan
8:30-9:00	Tap 4	Upon placement	Shauna McMillan
<b>WEDNESDAY</b>			
12:15-1:00	Creative Movement	3-4 yrs old	Anna Kate Melani
1:10-1:55	Predance	4 1/2-5 yrs old	Anna Faith Murray (FULL)

<b>Hour of class PER week PER STUDENT (tuition is paid for 9 months)</b>	<b>Pay Full Semester Time of Reg. &amp; January 15</b>	<b>Pay Quarterly Time of Reg. Nov 15 Jan 15 Mar 15</b>	<b>Pay monthly Paid 1<sup>st</sup> of each month \$10 late fee after the 10<sup>th</sup></b>
30 minutes	\$202.50	\$101.25	\$45
40-45 minutes	\$225	\$112.50	\$50
1 hour	\$247.50	\$123.75	\$55
1 hour 15 minutes	\$270	\$135	\$60
1 hour 30 minutes	\$292.50	\$146.25	\$65
1 hour 45 minutes	\$315	\$157.50	\$70
2 hours	\$337.50	\$168.75	\$75
2 hours 15 minutes	\$360	\$180	\$80
2 hours 30 minutes	\$382.50	\$191.25	\$85
2 hours 45 minutes	\$405	\$202.50	\$90
3 hours	\$427.50	\$213.75	\$95
3 hours 15 minutes	\$450	\$225	\$100
3 hours 30 minutes	\$472.50	\$236.25	\$105
3 hours 45 minutes	\$495	\$247.50	\$110
4 hours	\$517.50	\$258.75	\$115
4 hours 15 minutes	\$540	\$270	\$120
4 hours 30 minutes	\$562.50	\$281.25	\$125

2:00-3:00	Ballet/Jazz/Tap 2A	7-8 yrs old	Ida Reilsono
3:00-3:30	Hip Hop 2A/B	7-9 yrs old	Ida Reilsono
4:00-4:30	Hip Hop 2C/3A	10-13 year olds	Ida Reilsono
4:30-5:00	Lyrical 2C/3A	10-13 year olds	Abbey Dean
5:00-5:45	Ballet 2A	7-8 yrs old	Abbey Dean
5:45-6:10	Jazz 2A	7-8 yrs old	Abbey Dean
6:10-6:30	Tap 2A	7-8 yrs old	Abbey Dean
6:30-6:45	Pre-Pointe	Upon placement	Abbey Dean
6:45-7:45	Ballet 3B	Upon placement	Abbey Dean
7:45-8:15	Lyrical 3B	Upon placement	Abbey Dean

#### **THURSDAY**

4:30-5:15	Predance	4.5-5 yrs old	Abbey Dean
5:15-5:45	Ballet 1	6-7 year olds	Abbey Dean
5:45-6:15	Jazz/Tap 1	6-7 year olds	Abbey Dean
6:15-6:45	Pointe Tech	Upon placement	Abbey Dean
6:45-7:45	Ballet 4	Upon placement	Abbey Dean
7:45-8:30	Lyrical/Modern 4	Upon placement	Abbey Dean
8:30-9:00	Hip Hop 3B/4	Upon placement	Abbey Dean

- Schedules/times and teachers are subject to change. A minimum of 4 students is required to offer a class.
- There are 3 PAYMENT OPTIONS for your convenience. You may choose any option. Monthly payments are paid from September through May, regardless of absences.
- We ask that you do not switch payment plans throughout the year.
- We do accept Automatic Bill Payments from your bank. If you choose to do Automatic Bill Pay, please have your bank mail the check to Bella School of Dance, P.O. Box 333, Sewickley, PA 15143.
- VENMO PAYMENTS AND PAYPAL PAYMENTS CAN ALSO BE MADE. Venmo: AnnaKate-Melani PayPal: Anna Kate Melani (412-480-4897)
- There is a \$25 annual registration fee due at the time of registration. Limit of \$40 for one family.
- There is a 10% discount for families with two or more students. There is 5% discount if your student takes more than 4.5 hours of dance a week.
- Students are not permitted to attend class until all the registration form is completed and the first tuition payment is paid.
- Make checks payable to **"Bella School of Dance"**. A \$25.00 fee will be charged for all checks returned.

***To register: Please send the (1) registration form, (2) registration fee, and (3) 1<sup>st</sup> payment to Bella School of Dance, P. O. Box 333, Sewickley, PA 15143.***

### **Frequently Asked Questions**

#### **Dance Attire: What should my child wear to class?**

All dance shoes must be purchased at a dance store. We suggest you buy dance shoes at All that Jazz in Wexford: 724-933-0555. Dance attire can be purchased at a dance store or Target/Walmart.

**Predance is 30 minutes of ballet and 15 minutes of tap. Creative Movement:** Any color leotard, pink tights, and pink leather ballet slippers. Loose fitting clothes for boys and black ballet shoes. **Ballet:** Any color leotard, pink tights, and, pink leather ballet shoes. Levels 3 and 4 are encouraged to wear split sole ballet slippers. Black, ballet skirts/shorts may be worn. **Jazz:** Black leotard, tan, black, or pink tights, and black slip on jazz shoes. Black capris, shorts, or jazz pants are optional. **Tap:** Attire same as Jazz. (Tap 1-2A): Black tap shoes, tights, and leotard. (Tap 2B-3) Black, oxford tap shoes. **Hip Hop:** Loose clothing such as sweatpants, shorts, and t-shirts. Black sneakers or black hip hop dance sneakers that are never worn outside. \*\*\*If students are in a variety of different classes, they do not need to change their attire.

- **Hair must be pulled back at all times.**
- **All students wearing ballet slippers must tuck their bows in.**
- **All ballet students must wear tights. Footless tights are allowed.**

**Communication: How do you communicate with students and their families?**

The majority of information is communicated through emails. Therefore, it is very important that we receive your correct email address and any updates when it changes.

**Behavioral Discipline Policy: Do you discipline the children in class?**

Our teachers do not anticipate problems but in the case that students are behaviorally disruptive, we follow a Discipline Procedure. It goes as follows: quiet warning, quiet warning, and if behavior persists, child will be asked to sit along the wall. Parents are notified after class. If behavior still continues, the child will be dismissed from class.

**Parent Observation: Are we allowed to watch class?**

The only time that parents are allowed to watch class is during **Videotape Week**. Videotape Week is held during the first week of April and May. Parents are encouraged to come to the last five minutes of class to video their recital dances. Children are encouraged to practice with their videos at home.

**Waiting Rooms: Do we wait while our children are in class or are we allowed to leave the studio?**

You are welcome to do either! The dance studio has a small waiting room. Please enter the second floor of the Henning House quietly (as other classes will be in session) and go directly to the waiting room. I encourage all parents to drop off their children and leave the studio during class. If you decide to wait in the room, you must keep the door closed at all times. If you or your children become too noisy it is an extreme distraction to the class, and your children end up missing out. Students must wait in the waiting room until the teacher calls their class by name.

There will be an **OPEN OR CLOSED SIGN** in the 2nd floor window of the waiting room. Your child is welcome to walk up by themselves when you see the OPEN sign in the window. Your student can wait in the waiting room until class starts. If you would like your child to walk out by themselves, please make sure your car is visible from the waiting room window!

**Commitment: What is the commitment when signing up?**

At the time of registration, you are registering your child in the 9 month program, September-May. If you are uncertain if your child will like class, choose the monthly payment option. If your child does not like the class, you are welcome to withdraw at any time. Students will not be refunded for missed classes.

**Registration: When is the last day to register?**

Because we order recital costumes in December, the last day to register for the year is January 5. Nonetheless, it is always best to start at the beginning of the year so that your child is not behind.

**Attendance: Do you have an attendance policy?**

Yes. Failure to attend class, regardless of payment, may jeopardize your child's growth in dance. It also jeopardizes the recital performance for all the children in the class. If your student misses more than 2 dance classes in April and May, your child may not be in the new section of the dance or may require private lessons. If your child is sick or injured and they are still able to watch class, we ask that they do so. Please notify your teacher when your child will be absent.

**Costumes: Will my child wear a revealing costume? How much will it cost?**

We will always choose honorable clothing that is age-appropriate for the performance. For each class, the cost of the costumes will range from \$50-70. For a sample of our costumes, visit the website for pictures. Costume deposits (only for students in more than one class) are \$20 per class. The deposit is due by November 1. The remaining costume balance is due by January 5. Monthly costume payment plans are available for parents.

**Music: What kind of music do you use?**

We use all types of music. There will be no profane lyrics in our music. Most of our songs are instrumental or inspirational.

**Inclement Weather: What happens when there is inclement weather?**

In the case of inclement weather, please check your email regarding cancelled classes. You can also text or call Anna Kate at 412-480-4897. Also, visit our Facebook Page to find out if class is cancelled. There will be no refunds or make-ups for cancelled classes due to inclement weather.