

# Welcome to Bella School of Dance at St. Stephen's Church!

**Mailing Address:** P.O. Box 333 • Sewickley, PA 15143

**Sewickley Location:** 2<sup>nd</sup> floor of the Henning House • St. Stephen's Church • 405 Frederick Ave. • 724-934-0555  
 Anna Kate Melani, Owner [AnnaKate@bellaschoolofdance.com](mailto:AnnaKate@bellaschoolofdance.com) (answers all studio/class information)  
 Abbey Dean [aedean95@outlook.com](mailto:aedean95@outlook.com)  
 Jenna Hughes [jennajhughes@gmail.com](mailto:jennajhughes@gmail.com)  
 Barbara Anne Lewis [ba4528@yahoo.com](mailto:ba4528@yahoo.com)  
 Gianna Mamone [giannamamone@gmail.com](mailto:giannamamone@gmail.com)

**\*Drop-off/Pick-up Reminder:** Because we do not have a front desk person, every parent must walk their child (except Middle/High School students) up to the studio as well as pick them up from the studio. For safety reasons (especially during winter months when we cancel due to inclement weather), you are not allowed to let them walk up by themselves.

## CLASS SCHEDULE

<b>MONDAY</b>	<b>Class</b>	<b>Age</b>	<b>Teacher</b>
<i>Studio 1</i>			
4:10-4:30	Tap 2A	7-9 year olds	Anna Kate Melani
4:30-5:15	Ballet 2A	7-9 year olds	Anna Kate Melani (FULL)
5:15-5:45	Jazz 2A	7-9 year olds	Abbey Dean
5:45-6:00	Advanced Pointe (1 & 2)	Upon placement	Anna Kate Melani (FULL)
6:00-6:30	Intermediate Pointe	Upon placement	Abbey Dean
6:30-7:30	Ballet 4B Tech	Upon placement	Abbey Dean (FULL)
7:30-8:15	Lyrical 4B****	Upon placement	Abbey Dean (FULL)
8:15-8:45	Hip Hop 4	Upon placement	Abbey Dean (FULL)
<i>Studio 2</i>			
4:30-5:15	Predance 2 (2)	5 year olds	Abbey Dean (FULL)
5:30-5:45	Advanced Pointe (1 & 2)	Upon placement	Anna Kate Melani
<b>TUESDAY</b>			
<i>Studio 1</i>			
12:45-1:30	Predance 1 & 2	4 1/2-5 year olds	Barbara Anne Lewis
4:30-5:15	Ballet 1	6-7 year olds	Anna Kate Melani (FULL)
5:15-5:45	Tap 1	6-7 year olds	Anna Kate Melani
5:45-6:30	Ballet 4A Technique	Upon placement	Anna Kate Melani
6:30-7:00	Tap 4	Upon placement	Jenna Hughes
7:00-8:15	Ballet 4B***	Upon placement	Jenna Hughes (FULL)
8:15-9:00	Jazz 4B****	Upon placement	Jenna Hughes (FULL)
<i>Studio 2</i>			
5:30-5:45	Beginner Pointe (2)	Upon placement	Jenna Hughes
5:45-6:15	Advanced Pointe (2)	Upon placement	Jenna Hughes
<b>WEDNESDAY</b>			
<i>Studio 1</i>			
12:00-12:45	Creative Movement	3-4 year olds	Anna Kate Melani (FULL)
3:30-4:15	Predance 1*	4 year olds	Jenna Hughes
4:15-5:00	Ballet 3A	Upon placement	Jenna Hughes (FULL)
5:00-5:30	Jazz 3A	Upon placement	Jenna Hughes
5:30-6:00	Tap 3A	Upon placement	Jenna Hughes
6:00-6:45	Ballet 3B	Upon placement	Jenna Hughes (FULL)
6:45-7:15	Jazz 3B	Upon placement	Jenna Hughes
7:15-8:15	Ballet 4A***	Upon placement	Abbey Dean
8:15-8:45	Lyrical 4A****	Upon placement	Abbey Dean
<i>Studio 2</i>			
6:30-6:45	Foot Strengthening Class(2)	Upon placement	Abbey Dean
6:45-7:15	Jazz 4A (2)****	Upon placement	Abbey Dean (FULL)
7:15-7:45	Tap 3B	Upon placement	Jenna Hughes
<b>THURSDAY</b>			
<i>Studio 1</i>			
4:15-4:45	Hip Hop 1 & 2	6-10 year olds	Gianna Mamone/Gabryel Willson (FULL)
4:45-5:30	Predance 2**	5 year olds	Gianna Mamone/Gabryel Willson (FULL)
5:30-6:15	Ballet 2B	8-10 year olds	Abbey Dean (FULL)
6:15-6:45	Jazz 2B	8-10 year olds	Abbey Dean (FULL)
6:45-7:30	Ballet 3B Technique	Upon placement	Abbey Dean
7:30-8:00	Lyrical 3B***	Upon placement	Abbey Dean
8:00-8:30	Hip Hop 3	9 and up	Abbey Dean (FULL)
<i>Studio 2</i>			
5:00-5:30	Tap 2B (2)	8-10 year olds	Abbey Dean (FULL)

\*4 by Sept 1. \*\*5 by Sept 1. \*\*\*Must be enrolled in a technique class. \*\*\*\*Must be enrolled in a ballet class.

## CALENDAR

**(As a reminder, we will no longer be having a Preschool Recital. Preschool students will be dismissed early in our Spring Recital at Quaker Valley. In addition, there will be a \$15 Recital Fee per child/\$30 per family if more than 1 student in a family, to cover the additional expenses of the Recital.)**

First Day of Class: Monday, September 9  
 Costume Deposit Due: By October 15 (Only if you are in more than 1 dance class; \$20 for each class per student)  
 Parent Observation Week: Monday, November 11-Thursday, November 14 (during entire class)  
 \*Monday Predance 2 classes and Level 2B classes will have Parent Observation November 18-21.  
 Annual Christmas Party: Wednesday, December 11; 5:45-7:30 pm  
 Final Costume Due: By Thursday, January 9  
 Recital Dress Rehearsal: Friday, June 5 & Saturday, June 6 at Quaker Valley High School; specific class times TBA  
 Spring Recital: Sunday, June 7 at Quaker Valley High School; 3 pm

### No Class:

Halloween: Thursday, October 31  
 Thanksgiving Break: Wednesday, November 27-Monday, December 2 (Class resume Tues. Dec. 3)  
 Christmas Break: Thursday, December 12-Wednesday, January 1 (Class resumes Thur. Jan 2)  
 Spring Break: Monday, March 16-Thursday, March 19 (Class resumes, Mon. March 23)  
 Easter Break: Monday, April 6-Thursday, April 10 (Class resumes Mon. April 12)  
 Memorial Day: Monday, May 25

## TUITION AND REGISTRATION

MONTHLY TUITION IS PAID FOR 9 MONTHS (SEPT-MAY)

- Schedules/times and teachers are subject to change. A minimum of 4 students is required to offer a class.
- There are 3 PAYMENT OPTIONS for your convenience. You may choose any option. Monthly payments are paid from September through May, regardless of absences.
- We ask that you do not switch payment plans throughout the year.
- We do accept Automatic Bill Payments from your bank. If you choose to do Automatic Bill Pay, please have your bank mail the check to Bella School of Dance, P.O. Box 333, Sewickley, PA 15143. 724-934-0555
- There is a \$20 annual registration fee due at the time of registration. Limit of \$35 for one family.
- There is a 10% discount for families with two students; 15% for families with 3 students; 20% for 4.
- If your student takes 3 or more hours per week, please take an additional 5% off.
- Students are not permitted to attend class until all the registration form is completed and the first tuition received.
- Make checks payable to **"Bella School of Dance"**. A \$25.00 fee will be charged for all checks returned.

***To register: Please send the (1) registration form, (2) registration fee, and (3) 1<sup>st</sup> payment to Bella School of Dance, P. O. Box 333, Sewickley, PA 15143***

<b><u>Hour of class</u> <u>PER week</u> <u>PER STUDENT</u> <u>(tuition is paid</u> <u>Sept-May)</u></b>	<b>Pay Full Semester</b> <i>Time of Reg. &amp; January 15</i>	<b>Pay Quarterly</b> <i>Time of Reg. Nov 15 Jan 15 Mar 15</i>	<b>Pay monthly</b> <i>Paid 1<sup>st</sup> of each month \$10 late fee after the 10<sup>th</sup></i>
30 minutes	\$180	\$90	\$40
45 minutes	\$202.50	\$101.25	\$45
1 hour	\$225	\$112.50	\$50
1 hour 15 minutes	\$247.50	\$123.75	\$55
1 hour 30 minutes	\$270	\$135	\$60
1 hour 45 minutes	\$292.50	\$146.25	\$65
2 hours	\$315	\$157.50	\$70
2 hours 15 minutes	\$337.50	\$168.75	\$75
2 hours 30 minutes	\$360	\$180	\$80
2 hours 45 minutes	\$382.50	\$191.25	\$85
3 hours	\$405	\$202.50	\$90
3 hours 15 minutes	\$427.50	\$213.75	\$95
3 hours 30 minutes	\$450	\$225	\$100
3 hours 45 minutes	\$472.50	\$236.25	\$105
4 hours	\$495	\$247.50	\$110
4 hours 15 minutes	\$517.50	\$258.75	\$115
4 hours 30 minutes	\$540	\$270	\$120

## Frequently Asked Questions

### **Dance Attire: What should my child wear to class?**

All dance shoes must be purchased at a dance store. We suggest you buy dance shoes at All that Jazz in Wexford: 724-933-0555. Dance attire can be purchased at a dance store or Target/Walmart.

**Creative Movement:** Pink or black leotard, pink tights, and pink leather ballet slippers. Loose fitting clothes for boys and black ballet shoes. **Ballet:** Black leotard, pink tights, and, pink leather ballet shoes (I suggest Bloch slippers). Levels 3 and 4 are encouraged to wear split sole ballet slippers. Black, ballet skirts/shorts may be worn. **Jazz:** (Jazz 1-3) Black leotard, tan, black, or pink tights, and black slip on jazz shoes. Black capris, shorts, or jazz pants are optional. (Jazz 4/ Lyrical) Same attire but barefoot or Foot Undeez. **Tap:** Attire same as Jazz. (Tap 1-2A): Black tap shoes (preferably So Danca), tights, and leotard. (Tap 2B-3) Black, oxford tap shoes. **Hip Hop:** Loose clothing such as sweatpants, shorts, and t-shirts. Black, hip hop dance sneakers or high tops purchased at a dance store.

- **Hair must be pulled back at all times.**
- **All students wearing ballet slippers must tuck their bows in.**
- **All ballet students must wear tights. No exceptions. Footless tights are allowed.**

### **Communication: How do you communicate with students and their families?**

The majority of information is communicated through emails. Therefore, it is very important that we receive your correct email address and any updates when it changes. **If you do not have an email address, please let us know and we will make sure that you receive a paper copy of all information.**

### **Behavioral Discipline Policy: Do you discipline the children in class?**

Our teachers do not anticipate problems but in the case that students are behaviorally disruptive, we follow a Discipline Procedure. It goes as follows: quiet warning, quiet warning, and if behavior persists, child will be asked to sit along the wall. Parents are notified after class.

### **Parent Observation: Are we allowed to watch class?**

The only time that parents are allowed to watch class is during **Parent Observation Week and Videotape Week**. Parent Observation Week is reserved only for parents, not for extended family. Parents are encouraged to come and watch their student's progress for the entire class. Videotape Week is held during the first week of April and May. Parents are encouraged to come to the last five minutes of class to video their recital dances. Children are encouraged to practice with their videos at home.

### **Waiting Rooms: Do we wait while our children are in class or are we allowed to leave the studio?**

You are welcome to do either! If you choose to wait, please see the information on the waiting rooms below.

#### **Sewickley Waiting Room**

The dance studio has a small waiting room. Please enter the second floor of the Henning House quietly (as other classes will be in session) and go directly to the waiting room. If you decide to wait in the room, you must keep the door closed at all times. If you or your children become too noisy it is an extreme distraction to the class, and your children end up missing out. Students must wait in the waiting room until the teacher calls their class by name.

### **Commitment: What is the commitment when signing up?**

At the time of registration, you are registering your child in the 9 month program, September-May. If you are uncertain if your child will like class, choose the monthly payment option. If your child does not like the class, you are welcome to withdraw at any time. Students will not be refunded for missed classes.

### **Registration: When is the last day to register?**

Because we order recital costumes in November & December, the last day to register for the year is January 15. Nonetheless, it is always best to start at the beginning of the year so that your child is not behind.

### **Attendance: Do you have an attendance policy?**

Yes. Failure to attend class, regardless of payment, may jeopardize your child's growth in dance. It also jeopardizes the recital performance for all the children in the class. If your student misses more than 3 dance classes in April and May, your child may not be in the new section of the dance or may require private lessons. If your child is sick or injured and they are still able to watch class, we ask that they do so. Please notify your teacher when your child will be absent.

### **Costumes: Will my child wear a revealing costume? How much will it cost?**

We will always choose honorable clothing that is age-appropriate for the performance. For each class, the cost of the costumes will range from \$40-60. For a sample of our costumes, visit the website for pictures. Costume deposits (only for students in more than one class) are \$20 per class. The deposit is due by November 1. The remaining costume balance is due by January 12. Monthly costume payment plans are available for parents.

**Music: What kind of music do you use?**

We use all types of music. There will be no profane lyrics in our music. Most of our songs are instrumental or inspirational.

**Inclement Weather: What happens when there is inclement weather?**

In the case of inclement weather, please call the studio answering machine 724-934-0555 or visit our Facebook Page to find out if class is cancelled. WE DO NOT FOLLOW ANY SCHOOL DISTRICT CANCELLATIONS as our classes are in the evening after school is finished. Regarding cancellation due to weather, we also have to consider our students traveling from the North (Cranberry, Wexford, Butler). There will be no refunds or make-ups for cancelled classes due to inclement weather.